

AMANDA MARTINEZ, MPH

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Honolulu, HI

Profile Summary

Highly qualified public health professional with 6+ years of experience in program development and implementation, public speaking and training facilitation, and event planning. Proven ability to work effectively with youth and adults in community mental health education.

Professional Skill

- Excellent communication and presentation skills
- Knowledgeable of current software programs
- Program development, implementation and management

Relevant Skill

- Self-disciplined and energetic
- Self-motivated with exemplary organization skills
- Able to work effectively under pressure

Education

California State University, Fullerton, Fullerton, CA

December 2013

Bachelors of Science, Health Science

University of Hawai'i at Mānoa

May 2017

Masters of Public Health, Social and Behavioral Health Sciences

Relevant Experience

Mental Health America of Hawaii

January 2017 - Present

Training Program Manager

- Facilitate several community education trainings offered by MHAH covering topics of mental wellness, resiliency, general mental health and suicide prevention.
- Coordinate development and implementation of MHAH's Youth Suicide and Bullying Prevention Training and Training-for-Trainers (T4T) process.
- Assist with program activities, field work projects, community events, campaigns, advocacy and program operations as assigned.

Mental Health America of Hawaii

May - August 2016

Intern

- Conduct literature review to investigate existing mental health anti-stigma campaigns and their effectiveness.
- Conduct literature review to compare best practices involved in working with LGBTQ+ youth especially about anti-bullying and suicide prevention.
- Attending, participating, and completing the Youth Suicide and Bullying Prevention T4T and Grow a Rainbow T4T trainings developed by MHAH.

Work Experience

Hawaii Psychology Collective

October 2015 - January 2017

Practice Administrator

Responsibilities: Coordinating multiple clinician's schedules, checking insurance benefits and obtaining authorizations for treatment, and handling credentialing applications for insurance companies. Other responsibilities include supervising interns from Hawaii Medical College.

Oliak Center for Weight Loss

April 2014 - July 2015

Medical Assistant

Responsibilities: Duties include taking patient vitals, assisting with minor medical procedures, and overseeing supply ordering needs. In addition, working with insurance companies by handling claims and appeal on behalf of the patients. Other responsibilities include being compassionate and keeping patients motivated on their weight loss journey.

Big Canyon Country Club

March 2013 - July 2015

Hostess

Responsibilities: Ensuring member satisfaction via booking reservations and to-go orders, designing a floor chart/seating plan, and assisting servers with tables. Various other duties include interacting with the members in a respectful manner and focusing on club standards to provide members with efficient service.

California Sports Therapy and Rehabilitation

September - December 2013

Intern

Responsibilities: Assisting with organizing and filing patient charts as well as setting up patients with exercise modalities.

Rainforest Cafe - Downtown Disney

March 2009 - April 2013

Food Server

Responsibilities: Serving guests while making their experience magical, engaging and making myself available to guests' needs, and working in a fast-paced environment. Other responsibilities included up-selling souvenir items, promotional dishes, and selling Landry Select Club Memberships.

Additional Experience

Mental Health First Aid

October 2018 - Present

Certified Instructor for Youth and Adult Versions

- Public Safety Module
- Tribal Communities and Indigenous Peoples Module

Children's Hospital of Orange County

May 2011 - August 2013

Volunteer

- Provide games, snacks, and company to patients and their families
- Discharge patients
- Assist nurses in Medical/Surgical, Neurology, Neo-Natal, and Oncology Departments